

**WEST COVINA PROPOSED MUNICIPAL HEALTH DEPARTMENT
ACTUAL EXPENDITURES ¹**

Consultant: Transtech Engineers, Inc.

Contract Period: May 4, 2021 - June 30, 2022 (Initial)

Project: WC Health Department Implementation

Year: 2021

This table lists expenditures, in summary form, for contracted professional services for work associated with implementing the proposed West Covina Health Department for the calendar year shown above. The list was compiled using invoices posted on the city website or obtained by a Public Record Request (PRR).

- For invoice details, see the invoices posted on the city website at www.westcovina.org/departments/finance/health-services-agreement-invoices.
- For deliverables, see accompanying table "Task and Deliverables for Establishing City of West Covina Health Department" for contract period shown above.

A review of adopted West Covina budgets indicates funding for the health department is budgeted in the Capital Improvement Program (CIP) using American Rescue Plan Act (ARPA) Local Fiscal Recovery Funds (aka, Federal "Covid" money).

Jeri Potras, September 2024

Invoice Date	Deliverable	Labor	Billed Hours	Hourly Rate	Subconsultant Billed ³	Multiplier ³	Billed Amount	Invoice Total
05/31/21	<ul style="list-style-type: none"> ▪ Project Management ▪ Contract Admin ▪ City Council Meeting 	Senior Engineer	28.00	\$140.00	---	---	\$3,920.00	\$4,322.50
		Building Official / Staff Engineer	0.50	\$140.00	---	---	\$70.00	
		Building Official / Staff Engineer	4.00	\$140.00	---	---	\$560.00	
		<i>5% Covid Fee Reduction as Agreed with City</i>	---	---	---	---	-\$227.50	
06/30/21	<ul style="list-style-type: none"> ▪ Project Management 	Senior Engineer	11.00	\$140.00	---	---	\$1,540.00	\$1,463.00
		<i>5% Covid Fee Reduction as Agreed with City</i>	---	---	---	---	-\$77.00	
07/30/21	<ul style="list-style-type: none"> ▪ Project Management 	Senior Engineer	19.00	\$140.00	---	---	\$2,660.00	\$2,660.00
08/31/21	<ul style="list-style-type: none"> ▪ Project Management ▪ Project Meeting 	Senior Engineer	26.00	\$140.00	---	---	\$3,640.00	\$3,925.00
		Sr. Environmental Health Officer	3.00	\$95.00	---	---	\$285.00	
09/30/21	<ul style="list-style-type: none"> ▪ Project Management ▪ Project Meeting ▪ General Office ▪ "Time & Materials" 	Senior Engineer	15.00	\$140.00	---	---	\$2,100.00	\$19,619.53
		Sr. Environmental Health Officer	5.50	\$95.00	---	---	\$522.50	
		Sr. Environmental Health Officer	4.50	\$95.00	---	---	\$427.50	
		<u>Subcontractor</u> ⁴	---	---	---	---	---	
		▪ Constant & Associates, Inc.			\$15,780.50	1.05%	\$16,569.53	
10/31/21	<ul style="list-style-type: none"> ▪ Project Management ▪ Project Meeting ▪ General Office 	Senior Engineer	14.00	\$140.00	---	---	\$1,960.00	\$2,767.50
		Sr. Environmental Health Officer	2.00	\$95.00	---	---	\$190.00	
		Sr. Environmental Health Officer	6.50	\$95.00	---	---	\$617.50	
11/30/21	<ul style="list-style-type: none"> ▪ Project Management ▪ Project Meeting ▪ Five Meetings 	Senior Engineer	15.00	\$140.00	---	---	\$2,100.00	\$18,605.67
		Sr. Environmental Health Officer	7.00	\$95.00	---	---	\$665.00	
		<u>Subcontractor</u> ⁴	---	---	---	---	---	
		▪ Constant & Associates, Inc.			\$15,086.35	1.05%	\$15,840.67	
12/31/21	Project Management	Senior Engineer	24.00	\$140.00			\$3,360.00	\$3,360.00
							2021 Total Fees Paid:	\$53,363.20

Notes:

¹ The city of West Covina has made considerable expenditures from 2021 to 2024 for a department that does not actually exist.

² 2021 City Council (**Bold** denotes Wu Council Majority): **Letty Lopez-Viado**, Mayor; **Dario Castellanos**, Mayor Pro Tem; Brian Calderón Tabatabai; **Rosario Diaz**, **Tony Wu**.

³ Subconsultant (aka subcontractor) bills Transtech directly. Transtech adds an administrative overhead fee as a percent (multiplier) of the subcontractor's billed amount.

⁴ Website Review: Constant & Associates provides services, training, exercises, planning, outreach and staff augmentation in emergency management, emerging threats, health preparedness and health security. (www.constantassociates.com)