

**WEST COVINA PROPOSED MUNICIPAL HEALTH DEPARTMENT
ACTUAL EXPENDITURES ¹**

Consultant: Transtech Engineers, Inc.
Project: WC Health Department Implementation

Contract Period: May 4, 2021 - June 30, 2022 (Initial)
Year: 2022

This table lists expenditures, in summary form, for contracted professional services for work associated with implementing the proposed West Covina Health Department for the calendar year shown above. The list was compiled using invoices posted on the city website or obtained by a Public Record Request (PRR).

- For invoice details, see the invoices posted on the city website at www.westcovina.org/departments/finance/health-services-agreement-invoices.
- For deliverables, see accompanying table "Task and Deliverables for Establishing City of West Covina Health Department" for contract period shown above.

A review of adopted West Covina budgets indicates funding for the health department is budgeted in the Capital Improvement Program (CIP) using American Rescue Plan Act (ARPA) Local Fiscal Recovery Funds (aka, Federal "Covid" money).

Jeri Potras, September 2024

Invoice Date	Deliverable	Labor	Billed Hours	Hourly Rate	Subconsultant Billed ³	Multiplier ³	Billed Amount	Invoice Total
01/31/22	▪ Project Management	Senior Engineer	28.00	\$140.00	---	---	\$3,920.00	\$3,920.00
02/28/22	▪ Project Management ▪ Project Meeting	Senior Engineer Sr. Environmental Health Officer	27.00 2.00	\$140.00 \$95.00	---	---	\$3,780.00 \$190.00	\$3,970.00
03/31/22	▪ Project Management Project Meeting	Senior Engineer Sr. Environmental Health Officer	23.00 1.00	\$140.00 \$95.00	---	---	\$3,220.00 \$95.00	\$3,315.00
04/30/22	▪ Project Management ▪ Not Specified	Senior Engineer Subconsultant ▪ Constant & Associates ⁴	17.00 ---	\$140.00 ---	---	---	\$2,380.00	\$6,312.42
05/31/22	▪ Project Management ▪ Project Meeting	Senior Engineer Sr. Environmental Health Officer	12.00 1.00	\$140.00 \$95.00	---	---	\$1,680.00 \$95.00	\$1,775.00
06/30/22	▪ Project Management	Senior Engineer	25.00	\$140.00	---	---	\$3,500.00	\$3,500.00
<i>July</i>	<i>No invoice posted.</i>	<i>Contract status unknown at this time. PRR submitted.</i>						
08/31/22	▪ Project Management	Senior Engineer	13.00	\$150.00	---	---	\$1,950.00	\$1,950.00
09/30/22	▪ Project Management ▪ General Office	Senior Engineer Administrative	11.00 79.14	\$150.00 \$40.00	---	---	\$1,650.00 \$3,165.60	\$4,815.60
<i>October</i>	<i>No invoice posted.</i>							
<i>November</i>	<i>No invoice posted.</i>							
<i>December</i>	<i>No invoice posted.</i>							
							2022 Total Fees Paid:	\$29,558.02

Notes:

- ¹ The city of West Covina has made considerable expenditures from 2021 to 2024 for a department that does not actually exist.
- ² 2022 City Council (**Bold** denotes Wu Council Majority): **Dario Castellanos**, Mayor; **Rosario Diaz**, Mayor Pro Tem; Brian Calderón Tabatabai; **Letty Lopez Viado**; **Tony Wu**.
- ³ Subconsultant (aka subcontractor) bills Transtech directly. Transtech adds an administrative overhead fee as a percent (multiplier) of the subcontractor's billed amount.
- ⁴ Website Review: Constant & Associates provides services, training, exercises, planning, outreach and staff augmentation in emergency management, emerging threats, health preparedness and health security. (www.constantassociates.com)